

Compass local access roll-out

We will communicate with relevant roles at each phase of the roll out.

| | Role | Actions to prioritise for each phase |
|---------|---|---|
| Phase 1 | District, County/Area/Region (Scotland) and Regional (England) Commissioners and Appointment Secretaries | <ul style="list-style-type: none"> • Ensure all adults have the correct current roles • Continue to ensure all relevant roles have a current valid disclosure • Ensure appointments are correctly attributed as pre-provisional, provisional or full • Ensure line manager's contact details are correct |
| Phase 2 | Group Scout Leaders, District Explorer Scout and Network Commissioners and Scout Active Support Unit Managers | <ul style="list-style-type: none"> • Confirm that all Group, Section Leader and Network roles are correct and have correct contact and personal details. • Ensure that all relevant roles have a current valid disclosure. • Where required, add new adults, amend records and end roles where the adult is no longer active (including Occasional Helpers). |
| Phase 3 | County/Area Training Mangers and Local Training Managers, Assistant Regional Commissioners for Adult Training (Scotland) and Assistant District Commissioners for Adult Training (Scotland) and Training Administrators | <ul style="list-style-type: none"> • Check and update training records where required (concentrating on entering validation details) and maintain training records |
| Phase 4 | All other adult volunteers | <ul style="list-style-type: none"> • Check details on personal records, amending or requesting amends as appropriate. |