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COMPASS

Helping you keep track of Scouting

*To: District Commissioners, District Secretaries, District Administrators,
District Explorer Scout Commissioners, District Appointment Secretaries,
Group Scout Leaders
CC: County/Area/Region (Scotland) Commissioners,
UK Headquarters (including Regional and Country Chief Commissioners)
Compass Champions*

Dear Colleagues,

You will all be very aware of the challenges we are facing with the implementation of Compass, we thank you for your continued support through this difficult time. Clearly while Compass is offline it has been a priority to find solutions for members to continue with disclosure checks for adult volunteers and progress with achieving the Census for 2015.

We wanted to write to you directly as the roles that have been most impacted by these two areas of activity, but please do share this information wider if you have other team members who would benefit from it.

Disclosure checks - members within Compass (England and Wales only)

A system is being put in place to allow UK Headquarters to run a report for every District identifying members within Compass without a valid disclosure check. We will notify District Commissioners of those who require a new disclosure check via a District list so that these can be processed locally within the Atlantic Data system.

Any members on that list who have left Scouting should be notified to the Vetting Team at UK Headquarters and we will close the appointment. Those not requiring a check can be processed locally by members with an Atlantic Data login. Volunteers needing to process checks but haven't registered with Atlantic Data before Compass went offline, will be assisted by the Vetting Team to get them up and running. If volunteers haven't received their Atlantic disclosure email activation, the Vetting Team will assist in resending the activation email.

The full process and step by step instructions for how this process will work will be shared next week once we have tested the process and can confirm it is ready to go live.

(Scotland and Northern Ireland only)

Members in Scotland and Northern Ireland should use the normal disclosure application process, sending the paper forms to the Vetting Team at Gilwell Park when completed and the team will work to ensure the rest of your process can continue as before, even while Compass is down.

New member disclosure checks, not within Compass (relevant for all members)

A solution is being created to enable a disclosure check to be initiated for new members to Scouting who have joined since Compass went offline. This complicated process will take longer to

test, but we expect to share more information on how this will work in the next couple of weeks.

Census 2015

Due to Compass being down for a number of weeks we will be implementing the previous census system to complete the 2015 census. Work is currently on-going to set this up and we are testing to see how much we can pre-populate these census forms for those members who had already submitted their youth data. By reverting to the previous system for this year's census we can ensure you all have the opportunity to update any figures to reflect your current membership levels locally. We currently continue to work to 15 February 2015 as the deadline for census (the day you take count of your current members). You will then have a month after this date to submit this information to UK Headquarters, which allows for the usual period of time for Counties/Area/Regions to validate and approve the data.

Next week we will be able to provide a far more detailed briefing on the processes and procedures to follow to be able to complete the above tasks. Please do continue to keep checking the Latest Updates page on scouts.org.uk/compass and we will share information as soon we have it.

We appreciate this email does not provide all the answers yet, but it is an honest and open update on our direction of travel for solving the priority issues being caused locally while Compass is offline. Many thanks for all your constructive feedback during this period that has helped us shape the best interim plans we can put in place to support you.

Yours,

Wayne Bulpitt
UK Chief Commissioner

Matt Hyde
Chief Executive

The Scout Association



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